



To:	MR-PO	Minutes:	MR member
What:	invitation MR-PO meeting	Version:	1
Date:	October 10 2024	Location:	JLS
Agenda:	MR member	Start:	19.00-21.00
		Language:	English

		Documents	Status
19.00	part without director		
19.30	MR-PO meeting with director		
1	Agenda setting Announcement that the MR is now complete. Quick introduction of the new members. Coversheet is helpful.	coversheet	
2	Announcements GMR A lot of new members in the GMR. Last meeting was more of an introductory meeting for the year. Discussion around overall finances.	minutes 18-06-24 recent GMR	
3	Minutes MR-PO Approved by all members. Some tasks have not been completed: <ul style="list-style-type: none"> ● Representative for starting subcouncils ● VOO session ● Mediation without advisor after training, as was recommended by the lawyer. → Has been done this way because we wanted to make sure all new members would be able to join. 		
4	subcouncils- next step ? VOO has examples or regulations for subcouncils, which we could use. It is possible to have the subcouncils and then still discuss some matters together. Looking at regulations: would be helpful to have a parent involved. Both departments need to be part of this.		
5	parent fees/dispute- next steps ? (foundation plan) MR members had a pre discussion before the start of the meeting with director.		

	<p>MR appreciates the idea of having an additional meeting to look into this topic. Some things seem unclear, so it would be good to clear those up.</p> <p>MR shared that the international fees will be approved, but with conditions. This is particularly for how to approach these topics in the future and to provide clarity.</p> <p>MR shared that there were still questions around the PDBD fees, for which the MR also wants to consult the parents of the PDBD. It was shared that the MR is discussing the way of consulting the parents.</p> <p>It was shared that MR members felt the situation for the PDBD is different, which also needs more information and explanation for parents, to get them on board. The decision was also made to avoid damage to the school's finances. It was highlighted again that the process of next year needs to be better.</p> <p>It was confirmed that the agreement is for a raise of 275 euros for the international department.</p> <p>It was pointed out that it would be helpful if the parents receive an email regarding MR matters. This way the MR is informed of what information is shared with parents.</p>		
6	<p>formation plan ISE 2024-2025</p> <p>Task policy - break down of people who do tasks and difference between the two departments. → It was shared that this already exists for the international department. →The one for the PDBD is in the finalising stage. Updated document needs to be shared with MR for approval. See minutes meeting June 27th.</p> <p>Numbers of classes is incorrect for primary international.</p> <p>Question was asked about page 10: capital cost. This was explained as the investments into the JLS building, which are much higher than generally are the case for a primary school. This is however lower than the consortium costs on campus.</p> <p>Contracts: majority on permanent contract, except for some cover teachers.</p> <p>It was clarified that the creation of the formation plan is a shared task between heads of department and SILFO's financial controller.</p> <p>It seemed that 'nothing' has been changed compared to last time.</p>	form plan	info
7	concept schoolguide	concept schoolguide	IO

	<p>PDBD: This cannot be finalised until the parental contribution is clear. It will then also be translated into English.</p> <p>At the moment if you click on English, you open the international one. This has been pointed out to the people responsible for it.</p>		
8	<p>school support profile working document</p> <p>Only information. This is for both locations.</p>	support profile	info
9	<p>report review int afd</p> <p>There had been attempt to share this document in June, this somehow did not happen.</p> <p>Feedback from parents and feedback from staff were the reason to change it. The aim was for the reports to better fit the school's guiding statements.</p> <p>It was pointed out that feedback would definitely be helpful, so that parents and staff can share how they feel.</p> <p>It was shared by a staff member that the reports were good to work with, and the guidance was very clear, but that the student reflections took a very long time. There will be a feedback moment.</p> <p>The thought behind is to have the children more involved in their target setting and their reports.</p> <p>The MR checked with VOO and a change in the content of the reports has to be voted on by the MR.</p> <p>Feedback from staff and parents to be collected and shared with the MR, so that MR parents can then make a decision.</p>	report	IO
10	<p>yearplanning</p> <p>Helpful to have this document and to have an overview for the year.</p>	pdf	info
11	<p>school development and activity plan</p> <p>Clear document</p>	SDAP	info
12	<p>safety</p> <p>An email/letter was sent regarding safety. This has been sent to the ISE facilities manager. The risk inventory was positive, no remarks. We answer to all legal criteria. Only one small point regarding fencing around the stairs.</p> <p>Outcome of risk assessment will be shared.</p>	pdf	

	<p>Question was asked whether the full results of the risk assessment would be allowed to be shared with the MR. This document is kept for ISE.</p> <p>Other point: in previous weeks emails have been sent out to parents about their child being unsupervised on school grounds after school (campus). → The intent is there to send a letter to parents. The school has a duty of care until 15:45, if something happens, this is on the school's shoulders. At this time of day, the responsibility will be with parents.</p> <p>What about children coming by bike? → If they are seen, they will be sent home.</p> <p>'Children are allowed to be supervised by another child's parent, as long as the child knows who is supervising them and this actually happens.</p>		
13	<p>Campus Development plans</p> <p>Monday's meeting was about outdoor play areas. It was explained where some of the playgrounds will go.</p> <p>A report of this meeting will be shared.</p> <p>It was pointed out that the MR has the right to advice on this information.</p> <p>Question was asked about the purpose of the new building: document is not completely specific on certain rooms or areas. it was pointed out that this is not finalised, especially the details are not finalised.</p> <p>It was shared that what the MR needs to look at in terms of the building is the entrance building and the purpose of that.</p> <p>Key areas: eating, not enough cafeteria space, design and technology space and science rooms.</p> <p>Challenges were discussed with the architect, after which decisions were made and priorities were set.</p> <p>MR parent suggested to focus on flexibility with spaces where possible.</p> <p>The MR needs to receive an official request.</p>	pdf bijlage	
20.30	<p>part without director</p> <p>elections</p> <p>Email will be sent out to all parents and to the board to announce the new members.</p>		

	Members to be added to drive and what's app group. 1 MR parent will continue, so we have a full MR.		
	course VOO ? VOO person will reach out to director to get his thoughts before this course. Does lawyer have someone who he can inform who could mediate? This needs to be checked.		
	membership AOB/VOO Ask AOB for advice on subcouncils before canceling.		
	reports request too late- consider as 'pilot' Feedback from parents/teachers necessary		IO
	-		
10	Closing → Request for traffic safety to be put on the agenda next time.		

I = instemming/approval
A = advies/advice

M= MR
P= PMR / teachers
O= oudergeleding MR/ parents M

Next PMR
Next MR-PO